April 11, 2010

Deneen & Chris,

Congratulations on your engagement! I will do whatever it is that you need me to, to make your wedding day go as smoothly and stress-free as possible. I have enclosed a beginning list of the first things that you need to think of when planning your wedding. If you know people in certain fields that you want to participate in your day that can provide services for you then please let me know. I can contact them or you can give them my name and number. Please know I am not here to make all the decision for you. Just to help you out if you aren’t sure which direction to go. If you can’t or don’t want to make the decision about certain things then I have no problem taking care of that for you.

You can reach me at my cell phone (813) 453-9337. No questions are ever stupid!

Once you have these questions answered, we will set up another meeting to direct your affairs from that point.

Again, congratulations!!

Sincerely,

Kim Smith